



Minutes of the Meeting

4th March 2010

Meeting opened at 7.10 pm

1. The President's welcome:

- The President welcomed the 20 people in attendance and advised that the scheduled AGM was cancelled as the auditing of the financial books was not complete.

2. Apologies:

- 2 apologies

3. Minutes from the previous meeting:

- Amendment to the previous minutes – Canteen report – there are 5 paid staff in the Canteen
- Minutes were circulated and passed (Jenny Hudson, Lisa Ellicott)

4. Business arising from minutes of the previous meeting:

- **Action c/fwd: Dr Di to organise for a reflective strip to be put on footpath steps – construction class to complete** – necessary as we have some students who are vision impaired
- **Action c/fwd: Lindsay to finalise Annual School Report (due in April)**
- **Action: Lindsay to check discrepancy on Canteen statement with Canteen Treasurer**
- **Action c/fwd: P&C Committee to establish a 'budget' for 2010**
- **Action: Dr Di to check on the availability of a computer for the Canteen with TSO**
- Dr Di checked availability of summer tunic with Lowes – fabric is no longer available, but they have a similar fabric and will make a sample and bring along to a meeting

5. Correspondence:

In:

- P&C Federation
 - 2010 Handbook and CD
 - Election of Councillors
 - Annual Conference – July 23-25 2010
 - E Bulletin and Latest News
 - P&C Journal
 - P&C Affiliate Webmail details
- 1 paver order
- Letter from Dr Di with Draft Canteen Agreement
- Fundraising/Promotional:
 - Mr Showbags 2010
 - Fundraising Directory 2010
 - Star Outdoor Shade Marquees
 - Campbell's Wholesale Catalogue
 - Canteen News Magazine

Out:

- Website updates – December 09 Minutes, AGM Notice, Bulb Fundraiser details, Paver Order Form, P&C Newsletter - Issue 3
- Maitland Mercury Newspaper 26/02/2010 – AGM Notice – cost \$30.80

6. Business Arising from the Correspondence:

- After payment of AGM Notice (\$30.80) and purchase of stamps (\$5.50) – Secretary's Petty Cash balance \$8.75
- Dr Di explained that the Finance Unit have advised that a Canteen Agreement with the school should be in place, defining the Canteen and School responsibilities

7. Guest Speaker: Mr Richard Fletcher, Head Teacher of CAPA

- Mr Fletcher spoke about his background, and discussed courses, programs, staff, plans and vision for MGHS, including the possibility of working with the local Gilbert and Sullivan Society

8. SRC Report:

- Valentine's Day – sold out 1000 lollipops – made approx \$300 and money will go to support charities such as the Sunrise Kids Foundation
- Rotary Dinner – Wednesday 10th March – Captains attend with other captains in the area and give a speech
- Shave for Cure/Crazy Hair Day – Thursday 11th March – shave will be done by hairdressers and a permission note is required from parents
- Prefects now conducting assemblies Tuesday and Thursday and Mentoring Yr 7 students
- Handball competition for Yr 7 to improve relations and fellowship with Yr 7 and Yr 12 – boys and girls competition with trophy for winners
- Harmony Day 18th March – to promote multiculturalism – badges, tattoos and balloons for awareness
- ANZAC Day Dawn Service, Maitland Service, East Maitland March, Breakfast will be attended by various members of the SRC and prefect body

9. Treasurer's Report:

- The Treasurer's report for March was tabled (Lesa Tewkesbury, Sharon Brewster)
- No deposits or withdrawals
- Payment of the HSC Breakfast \$400

10. Principal's Report:

- 2011 Yr 7 applications close on March 19
- Canteen treat day was successful
- Yr 9 Laptops due 1st April – better that 2009 model and power cord different. Parent information night - must attend and sign charter before laptop will be issued
- Reading program for all Yr 7 students, but not all students are arriving on time – 35-38 students with problems are working with Yr 10
- Applied to Xstrata Coal for grant to work with feeder primary schools
- Gaol Kitchen is awaiting connection of gas – tour of the kitchen at future P&C Meeting
- ICAS forms are on the website with a link to apply online
- National Curriculum to be implemented for English, Maths, Science and History in 2011 was released on Monday
- Dr Di explained that the 'My School' website is a serious abuse of statistics – based on average NAPLAN score, but it isn't fair to compare schools because of differences eg some schools have students with learning difficulties, aboriginal students, refugees and students with English as a second language will be affected – need to see how much schools get from government to compare performance and resources – it is good as a snapshot at a particular time – shows that spelling needs improving at MGHS and need more reading.
- Annual Report will only be delivered online

11. School Council Report:

- Nil

12. Canteen Report:

- Lisa thanked senior students for their assistance in the Canteen
- Money from the sale of wristbands given to Fundraising coordinator
- Red Day went well – next Red Day is 24th March

Fundraising:

- Bulb orders due tomorrow
- Bunnings BBQ is Sunday 13th June with details to be submitted one month beforehand
- Lisa suggested purchase of drinks via the Canteen while they are on special (Jen Davies, Tracey Barry, Carried)

13. General Business:

- It was suggested that the school should have a hat available
Action: Dr Di to ask Mr Muller about getting hats (similar style to those for cricket trip) and then see if there is any interest from the students
- Incorrect school shoes are an OHS issue – details of the correct shoes will be on the website
- The company that takes school photos want to use MGHS in their 2010 promotional material – will seek parents permission
- Lino is split in the Canteen and is an OHS issue – pest spraying is covered for 6 months - water leak is a continuing problem
- Canteen require 2 single power points to be changed to double power points (Lesa, Janine, Carried)
- Any helper in the Canteen need to complete a Prohibited Employment Declaration Form – available from the Front Office and Lisa will put some in the Canteen

14. Tentative Date of next Meeting:

Annual General Meeting followed by General Meeting – Tuesday 30th March – to be confirmed

Meeting Closed at 9.30 pm

Minutes prepared by Kaye Tam