



Minutes of the Meeting

4th February 2010

Meeting opened at 7.10 pm

1. The President's welcome:

- The President welcomed the 15 people in attendance.

2. Apologies:

- 7 apologies

3. Minutes from the previous meeting:

- Minutes were circulated and passed (Tracey Riley, Janine Thomson)

4. Business arising from minutes of the previous meeting:

- **Action c/fwd: Dr Di to organise for a reflective strip to be put on footpath steps – check with Mr Sleep if construction class is able to complete**
- **Action c/fwd: Kaye/Lindsay to prepare Annual School Report (due in April)**
- **Action: Lisa Ellicott to check discrepancy on Canteen statement with Canteen Treasurer**
- **Action c/fwd: P&C Committee to establish a 'budget' for 2010**
- Kaye contacted NAB to advise of receipt of their Community Referral Partnership program information and offered to put details on the MGHS website and newsletter - awaiting confirmation from NAB

5. Correspondence:

In:

- P&C Federation
 - P&C Journal, Term 4 2009
 - Student Injury Insurance Policy
- 3 paver orders
- Tax Invoice for the Canteen Christmas Party \$414
- Fundraising/Promotional:
 - Signature Engraved Bricks and Pavers
 - ESP Promotions Mother's Day Fundraising Specials

Out:

- Thank you to John Wells for his assistance with the 'Investing in our Schools' reconciliation

6. Business Arising from the Correspondence:

- The P&C Federation Student Injury Insurance policy was considered and it was decided that no further action be taken at this stage (Roz Smee, Jen Davies).
Dr Di noted that the school pays ambulance costs.

7. Guest Speaker:

- Nil

8. SRC Report:

- Valentine's Day fundraiser will be the sale of heart shaped lollipops for 50c on Friday 12th February

9. Treasurer's Report:

- The Treasurer's report for February was tabled (Lesa Tewkesbury, Sharon Brewster)
- \$5000 payment from the Canteen Committee
- Payment of \$414 for the Canteen Christmas Party

10. Principal's Report:

- 1199 students (890 families) - still a waiting list for Year 7 and more students than expected in Years 11 and 12
- Year 7 have settled well – reading before school with Year 10 peer tutors and SRC/Prefects will conduct a handball competition
- One demountable has been delivered and awaiting second
- Mrs Breese has been appointed Deputy Principal at Belmont High School
- Mr Keating has been appointed relieving Deputy Principal and the position will be advertised halfway through Term 2
- Mr Proctor (history) has resigned
- Air-conditioning has arrived and is installed, but electrical work hasn't been finalised
- Software controlled system automatically turns off power at set time has resulted in cost savings
- Timetable changes – no early period 9 and early finish is now on Thursdays (legislated time for scripture) – Mr McLuckie is contacting the bus company to arrange for buses to come early on Thursdays
- Water leak in the Canteen area
- Swimming carnival was successful, but was for competitors only – SRC will be consulted about the next National Boardies Day and may incorporate a water activities day
- Looking to extend the end-of-year excursion process for 'good' kids – may be to a theme park on the Gold Coast
- School 2009 Magazine released this week
- There have been some early morning intruders
- New programs for Yr 11 students who have to come back to school until they are 17 to gain skills – include Pathways to Employment program, TAFE courses, work experience, SES training
- There were some students who didn't get a school certificate
- The new storage shed outside the school hall is in place
- Lighting is nearly complete
- 17 interactive whiteboards – internet is now available in these classrooms and there is a connected classroom near history which can connect with classrooms across the world eg NASA and distance education
- Yr 11 can enrol in aged care course with Tafe – can result in entry to Uni
- School website is being rebuilt

11. School Council Report:

- Nil

12. Canteen Report:

- Sales are good and all is going well
- Hamburgers have been introduced
- The healthy canteen policy allows 2 “red” (treat) days per term and Lisa will consult with Dr Di
- Lisa keen to get ideas and feedback from students and staff
- Canteen has 4 paid staff – 2 staff work 5 days per fortnight and are ‘on call’ if needed
- P&C would like to encourage Canteen helpers as the Canteen is our major source of funds
- **Action: Lisa’s name and phone number to be put on the website**
- Canteen books are to be audited with the P&C books
- **Action: Dr Di to check on the availability of a computer for the Canteen**
- Possible problem with flooring and water issues

Fundraising:

- New paver order form – orders to be finalised by 30th June
Action: Kaye to post new paver order form on the website and in the newsletter; Jen to distribute at Parent/Teacher interviews
- Sell remaining wristbands for a gold coin donation (Roz Smee, Tracey Riley)

13. General Business:

- Dr Di explained that Year 7 classes are not labelled by ability – there will be a reshuffle at the end of Term 1
- Hold up with some sport due to permission notes not being returned. While the permission note is handed out and is available on the website, it was suggested that it could be incorporated with the first school newsletter and this could be mailed out to all families.
- Concern expressed regarding the weight of backpacks – Dr Di explained that students can leave items in DP’s office
- Year 9 laptops due 1st April and Year 8 will have computer training in preparation for receiving their laptops next year
- Summer tunics are hard to get
Action: Dr Di to contact Lowes regarding availability of summer tunics
- **Action: Kaye to advertise the AGM in the Mercury**
- **Action: decide on the date of the next meeting – due to be 1st April but this is the last day of Term 1 and the day before Good Friday**

Date of next Meeting:

Annual General Meeting - Thursday 4th March

Meeting Closed at 9.30 pm

Minutes prepared by Kaye Tam