



Minutes of the Meeting

4th November 2009

Meeting opened at 7.05 pm

1. The President's welcome:

- The President welcomed the 13 people in attendance.

2. Apologies:

- 5 apologies

3. Minutes from the previous meeting:

- Minutes were circulated and passed (Liz, Jen,)

4. Business arising from minutes of the previous meeting:

- **Action c/fwd: Dr Di to organise for a reflective strip to be put on footpath steps**
- Meeting was changed to Wednesday 4th due to the President's work commitments – regular attendees were notified and a notice posted on the MGHS website

5. Correspondence:

In:

- Letter from Bunnings allocating Sunday 13th June 2010 for fundraising BBQ
- Letter of acceptance and donation from P&C Patron Bev Smith
- Letter of acceptance from P&C Patron Chris Welbourne
- MGHS Tax Invoice for 2009 Yr12 Certificates and Prizes - \$1549.13
- MGHS Tax Invoice for copy costs, envelopes and postage of medallion flyer to Yr12 - \$59.44
- The Buzz – Guide for Parents on the new school leaving age
- Fundraising/Promotional:
 - Go with the Glow
 - Mars Fundraiser 2010
 - Chefs Toolbox
 - Megatoy Play Equipment
 - Big Screen Promotions
 - Try Booking

Out:

- 125th Anniversary Certificate of Appreciation to Morpeth Butchery
- Thank you notes to Betty Johnson, Joy Wells, Russell and Leonie Paul, Greg Bell, Jen Davies and Lindsay Moxey for their assistance with the 125th Anniversary Open Day
- Thank you note to P&C Patrons Milton Morris and Bev Smith for their support and generous donation
- Thank you note to Kim Rogers for her service as P&C Secretary
- Flyer advertising the sale of the 125th Anniversary Medallions
- Website updates – Paver orders extended, Sale of 125th Anniversary Medallions, Canteen Supervisor Expression of Interest closing date of 5th November, Change of Meeting date to 4th November

6. Business Arising from the Correspondence:

- Thank you note sent to P&C Patron Bev Smith for her support and generous donation
- Payment of invoices for Yr12 Certificates and Prizes and copy/postage costs for medallion flyer (Lisa, Carolyn)

7. Guest Speaker: Ms Nikia Bunder, Teacher Social Sciences

- Presentation about the Japanese Education Trip
- 11 students and 6 teachers experienced many aspects of Japanese language, culture and lifestyle
- The trip was very successful and the students were great ambassadors

8. SRC Report:

- Leadership Day was held in Newcastle on Friday 30th October
- Bandana Day on Friday 30th October raised \$728
- Remembrance Day on Wednesday 11th November
- Year 6-7 Orientation Night on Tuesday 17th November
- SRC/Prefect Induction on Friday 20th November
- Boardies Day on Friday 27th November to support Surf Lifesaving
- Grossmann Giving Tree in December
- Prefects morning tea with Bev Smith on Monday 7th December
- Ronald McDonald House Donation

9. Treasurer's Report:

- The Treasurer's report for November was tabled (Jen, Lisa)
- Deposits included interest and proceeds from the 125th Anniversary Open Day
- There were no withdrawals

10. Principal's Report:

- A group appeal was lodged with the Board of Studies for all HSC students following the tragic death of a Year 12 student. If possible, students have been encouraged to sit for their remaining HSC exams. Results for students unable to sit for their remaining exams will be based on their School Certificate results.
- Year 9 students are due to receive their laptops on 16th November
- Millennium Management System will be introduced next year – web based student information, course and assessment information, reports, attendance, rolls, advice of absences via SMS after 5 days
- Year 10 students are required to stay at school until they are 17 and alternative programs will be in place to cater for student's needs
- School Certificate starts on Monday 9th November – 5 exams
- HSC finishes on Friday 13th November
- ESSA test on 24th November
- MADD Night on 1st December
- Year 10 Presentation Day on 11th December
- Years 7,8,9 & 11 Presentation Day on 14th December
- HSC Results Breakfast on 18th December
- 1199 students enrolled in 2010 - nine Yr 7 classes (3 middle school classes), five additional staff, 2 additional demountables
- Need P&C representative for interview panels
- 2010 planning – request from school executive for an audit on the Canteen to make sure that we comply with standards as part of Guidelines for a Healthy Canteen

Action: Tracey Holz to raise at the next Canteen meeting

11. School Council Report:

- Nil
- Next meeting Thursday 5th November 2009

12. Canteen Report:

- Meeting has been postponed twice – the next meeting is 23rd November
- Interviews for the position of Canteen Supervisor to be held
- **Action: Tracey Holz to organise gift from the P&C for retiring Canteen Supervisor Joy Wells (Jen, Roz)**

Fundraising:

- Letters advertising 125th Anniversary Medallions sent to Year 12
- P&C to have a table at Yr 6-7 Orientation evening on 17th November with wristbands, medallions and pavers for sale
Action: Kaye to prepare flyer to introduce P&C to Yr 7 Parents, Lisa to organise Canteen Price List to be available
- Considerations for selling the remaining wristbands
 - white bands as identification for 2010 Year 7 students
 - include wristband in cost of dance tickets – **Action: SRC to discuss**
- Fundraising activities planned for 2010 are the sale of bulbs in Term 1, Entertainment Books (pre-order) in Term 2 and Bunnings BBQ in Term 3

13. General Business:

- Federal Government reconciliation – need to know how much the P&C paid for “Investing in our schools” – **Action: Liz to check records**
- P&C’s goal in 2009 was to provide air-conditioning for some classrooms – Dr Di advised that we are not able to air-condition kitchens due to safety requirements – approximate cost per classroom \$2500 to \$3000 – P&C aim to air-condition 6 classrooms (Tracey Holz, Lisa Ellicott)
Action: Dr Di to confirm cost of air-conditioning and which classrooms require air-conditioning
- P&C Reports for School Magazine and Annual School Report due
Action: Kaye/Lindsay to prepare School Magazine report and email to Mrs Goldsworthy and prepare Annual School Report
- Next meeting 3rd December – final meeting before Christmas – bring a plate

Dates of next Meeting: Thursday 3rd December – bring a plate

Meeting Closed at 9.00 pm

Minutes prepared by Kaye Tam